

# Tools for Schools Phase II - Indoor Air Quality

## Follow-up Action Plan for Physical Plant Operations



Village Elementary

1621

66.4 46 436

Principal: Ms. Lee Dollar

Walkthrough Date: 4/25/2005

Temp RH Co2  
Outside Measurements

Room	Priority	Responsible	Response	Recommendation
003P	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for roof leaks and repair as appropriate.
003P	1	Physical Plant Operations	Signs of water intrusion. Leak identified.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
117	1	Physical Plant Operations	Air supply/return ventilation is not functioning qualitatively.	Physical Plant Operations to evaluate need for test and balance.
117	1	Physical Plant Operations	Air supply/return ventilation is not functioning qualitatively.	Physical Plant Operations to evaluate need for test and balance.
201	1	Physical Plant Operations	Air supply/return ventilation is not functioning qualitatively.	Physical Plant Operations to evaluate and repair as appropriate.
201	1	Physical Plant Operations	Air supply/return ventilation is not functioning qualitatively.	Physical Plant Operations to evaluate need for test and balance.
202	2	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair as appropriate.
203	2	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair as appropriate.
205	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for roof leaks and repair as appropriate.
205	1	Physical Plant Operations	Odor detected at the time of assessment.	Physical Plant Operations to evaluate cause of odor.
205	2	Physical Plant Operations	Signs of water intrusion. Leak identified.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
205	2	Physical Plant Operations	Exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair as appropriate.
212	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
214	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for roof leaks and repair as appropriate.
301	2	Physical Plant Operations	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
306	2	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair as appropriate.

Room	Priority	Responsible	Response	Recommendation
401	2	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
402	1	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for roof leaks and repair as appropriate.
502	2	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
502	2	Physical Plant Operations	Dust and debris on ceiling tiles.	Site based administration should address general cleanliness with facility serviceperson staff.
601	2	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
601	2	Physical Plant Operations	Signs of water intrusion. Stained ceiling tiles.	Physical Plant Operations to evaluate for roof leaks and repair as appropriate.
602	2	Physical Plant Operations	Signs of water intrusion. Leak identified.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
602A	2	Physical Plant Operations	Odor detected at the time of assessment.	Physical Plant Operations to evaluate cause of odor.
604	1	Physical Plant Operations	Signs of water intrusion. Leak identified.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
608	2	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair as appropriate.
608	2	Physical Plant Operations	Signs of water intrusion. Leak identified.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
608	2	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
612	2	Physical Plant Operations	Humidity was slightly elevated at the time of assessment - 10% greater than outdoors.	Physical Plant Operations to evaluate HVAC system for proper operation and repair as appropriate to lower humidity level.
612	2	Physical Plant Operations	Condensation on windows at the time of assessment. Temperature was within acceptable range and no leaks were identified.	Physical Plant Operations to evaluate and repair as appropriate.
612A	2	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair as appropriate.
614	2	Physical Plant Operations	Signs of water intrusion. Leak identified.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
616	2	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair as appropriate.
616	2	Physical Plant Operations	Signs of water intrusion. Leak identified.	Physical Plant Operations to evaluate for leaks and repair as appropriate.
67C	2	Physical Plant Operations	Gaps in windows or doors identified at the time of assessment.	Physical Plant Operations to evaluate and repair as appropriate.

<b>Room</b>	<b>Priority</b>	<b>Responsible</b>	<b>Response</b>	<b>Recommendation</b>
905	1	Physical Plant Operations	Pests observed at the time of assessment.	Physical Plant Operations to initiate work order to evaluate pest issue within location and take appropriate action.
915	2	Physical Plant Operations	Bathroom exhaust fan is not functioning properly.	Physical Plant Operations to evaluate and repair as appropriate.